Dear Authorized User:

As the Fall Semester comes to a close and you begin preparation for the Spring 2014 semester, there are some important dates to note related to your student’s bill:

December 16, 2013 1st Spring E-Bill notice emailed

January 3, 2014 E-Bill Due

January 6, 2014 2nd Spring E-Bill notice e-mailed to students registering after December 15

January 15, 2014 2nd E-Bill due

January 16, 2014 Late Fee assessed for E-Bills or part of E-Bills that remain unpaid

 (Signing up for a payment plan prevent the assessment of late fees!)

January 16, 2014 Course REGISTRATION CANCELLED if E-Bill remains unpaid

January 21, 2014 3rd Spring E-Bill notice emailed to student registering after January 5, 2014

January 27, 2014 3rd E-Bill due

January 28, 2014 4th Spring E-Bill notice emailed to student registering after January 20, 2014

January 28, 2014 4th E-Bill due

January 29, 2014 Late Fee assessed for E-Bills or part of E-Bills that remain unpaid

 (Signing up for a payment plan prevent the assessment of late fees!)

January 29, 2014 Course REGISTRATION CANCELLED if E-Bill remains unpaid

January 31, 2014 Last day to reinstate courses that have been cancelled

Payment plans will become available with the 1st bill of the semester, Dec 16, 2013. All bills ***must*** be paid in full or to have payment plans or other acceptable arrangements made by the due dates to avoid cancellation. Registration cancellation involves removal from the course roster as well as not having access to Moodle. If you have questions or need additional information please visit the Bursar Office website at [www.njit.edu/bursar](http://www.njit.edu/bursar) or email us at bursar@njit.edu.

Wishing you a joyous Holiday Season,

Carla Perez, Bursar

Office of the Bursar