Guidelines for Graduate Faculty at NJIT  
Approved by the NJIT Faculty on October 15, 2008  

The following guidelines for a Graduate Faculty at NJIT were approved by the Faculty at the University Faculty Meeting on October 15, 2008.

Eligibility for Graduate Faculty Status

- All tenured and tenure-track NJIT faculty are automatically members in the Graduate Faculty.
- Non-tenure-track faculty members (e.g., research professors, university lecturers, research scientists or engineers, adjunct faculty, faculty from other institutions) and non-NJIT faculty in federated departments may be appointed to the Graduate Faculty for a finite but renewable term of five years.
  - Such candidates for Graduate Faculty are approved by the Graduate Faculty members of the department, school or interdisciplinary program, endorsed by the appropriate dean of the college or school, and appointed by the Provost.
  - Normal qualifications for appointment are a doctoral degree or accepted terminal degree in the relevant field, and evidence of recent scholarly activity such as peer reviewed journal publications, publication of scholarly books or book chapters, editorial activities, externally-funded research grants, or the equivalent.
  - If the candidate does not hold a doctoral degree, there must be demonstrable evidence of relevant qualifications or experience showing that the candidate can positively contribute to the degree granting program.
- For the purpose of Graduate Faculty activities, all Graduate Faculty members may be associated with a department, school or interdisciplinary program outside of their primary department, school or interdisciplinary program appointment, or to more than one department, school or interdisciplinary program. Such affiliations are established through the normal process.
- Graduate students or students in matriculated degree programs are not eligible for membership in the Graduate Faculty. (This includes students who are also serving as adjunct faculty or other dual roles.)
Privileges and Responsibilities of Graduate Faculty

- Tenured and tenure-track NJIT faculty and research professors are, upon appointment to the graduate faculty, eligible to serve as primary advisor for a Ph.D. dissertation or masters thesis.
- Other non-tenure track Graduate Faculty members may have primary responsibility for delivery of graduate courses and serve on dissertation committees, but they are not eligible to serve as primary advisor for a Ph.D. dissertation or masters thesis, or to chair a doctoral dissertation committee, unless approved by the Graduate Faculty of the relevant department, school, or interdisciplinary graduate program.
- A Ph.D. dissertation or masters thesis may be co-advised by a Graduate Faculty member who is not tenured or tenure-track faculty.
- Other members of doctoral dissertation and masters thesis committees (other than committee chairs) need not be members of the Graduate Faculty, and such membership must be approved by the chair of the degree granting unit or by the Graduate Faculty of the department, school or interdisciplinary program. Doctoral dissertation and masters thesis committees must be formed in accordance with the current approved policy on the makeup of thesis and dissertation committees as described in the university catalog.