Navigate – Office of Student Financial Aid Services

Scheduling Appointments – Guide - njit.campus.EAB.com

1. Go to my.njit.edu
2. Go to Student Services on the left
3. Go to Online Services – locate Navigate
4. Student Home Page – Schedule a Virtual Appointment

5. Schedule Appointment – Answer the questions asked. What type of appointment would you like? Select Office of Student Financial Aid Services. Choose from the following options and click Next.

6. Schedule Appointment - Student will be able to select a location an select an a Financial Aid Counselor

7. Schedule Advising Appointment - Select an appointment time (blue)
8. **Schedule Appointment - Confirm Appointment.** Please be sure to click on Confirm Appointment. If you do not confirm the appointment you will not have scheduled an appointment.

9. You will receive a confirmation that the appointment was scheduled
10. You will receive a reminder email prior to the appointment.