

Use all CAPITALS, single space within the title, followed by double space. Use the style "Title"

**ABSTRACT**

Use all CAPITALS followed by double space. Use the style "CAPITAL HEADING". Abstract should be 1 page for MS & 2 pages for PhD

**TITLE**

Use all small letters followed by single space. Use the style "By Author"

**by**

**FirstName LastName**

Capitalize Each Word, single spaced followed by 36 points. Use the style "Author"

Text of paragraph one.

Text of paragraph two. Note the indent.

The first paragraph is always flushed to the left. Followed by the first line of all other paragraphs is indented.

The margins for the entire document must be set at 1.5" on the left and 1" on the right.

Spacing

Before:	0 pt	Line spacing:	At:
After:	36 pt	Double	

☐ Don't add space between paragraphs of the same style

**TITLE**

Use all CAPITALS, single space within the title, followed by double space.  
Use the style "Title"

You have 16 or 18 single spaces here depending on the length of your title.  
Make sure your name appears in the middle of the page.

by  
**FirstName LastName**

Use all small letters followed by single space.  
Use the style "By Author"

Capitalize Each Word, single spaced followed by 36 points.  
Use the style "Author"

Spacing

Before:	0 pt	Line spacing:	At:
After:	36 pt	Double	

☐ Don't add space between paragraphs of the same style

You need to have 14 or 15 single spaces here.

**A Dissertation  
Submitted to the Faculty of  
New Jersey Institute of Technology  
In Partial Fulfillment of the Requirements for the Degree of  
Doctor of Philosophy in Program**

Write in centered alignment with single space. Make sure you list the right title and department here.  
Use the style "NJIT Body"

**Department**

Use two single spaces after department area.

**Graduation Date (either January, May or August + year)**

Copyright © Year by FirstName LastName

ALL RIGHTS RESERVED

Copyright page is typically used only for the Ph.D. Dissertation; For the Master's Thesis, a blank page is inserted. Use the style "Normal" with double spaced.

## APPROVAL PAGE

Use the style "CAPITAL  
HEADING"

Use all CAPITALS, single  
space within the title.  
Use the style "Title"

### TITLE

FirstName LastName

Capitalize Each Word, single  
spaced followed by 36  
points. Use the style "Author"

Spacing

Before: 0 pt

Line spacing: At:

After: 36 pt

Double

☐ Don't add space between paragraphs of the same style

---

Name, Dissertation Advisor	Date
Title, College or Place of Employment	

---

Name, Committee Member	Date
Title, College or Place of Employment	

At least five  
committee  
members are  
required for PhD  
Dissertation &  
three committee  
members for  
Master's Thesis.  
Use the style  
"Body Text"  
Single spaces  
and left  
alignment.

---

Name, Committee Member	Date
Title, College or Place of Employment	

---

Name, Committee Member	Date
Title, College or Place of Employment	

---

Name, Committee Member	Date
Title, College or Place of Employment	

Please list any external  
members at the end,  
including their  
location details.

Use the "TAB" key  
for alignment.

Use all CAPITALS  
followed by double  
space. Use the style  
"CAPITAL HEADING"

## BIOGRAPHICAL SKETCH

**Author:** FirstName LastName

**Degree:** Master of Science / Doctor of Philosophy

**Date:** Month and Year (you are graduating)

**Date of Birth:** Month, Day, Year (For e.g., November 3, 1992)

**Place of Birth:** City, State, Country (if outside US)

Use the style "Normal"  
with double spacing.

### Undergraduate and Graduate Education:

Use bullets and single  
space within the matter,  
followed by double  
space within each entry.

- Most recent education experience goes here
- The further down you go, the older the education experience - for example, a Master's would go above your Bachelor's degree
- Entries include degree, university, location of university, and year awarded

### Example:

- Doctor of Philosophy in Computer Science,  
New Jersey Institute of Technology, Newark, New Jersey 2024

**Major:** Your major / program (Indicate your current program)

### Presentations and Publications:

- Most recent publication goes first.
- The further down you go, the older the presentations - for example, a 2018 presentation would go above a presentation from 2015.
- This section may be excluded if you do not have any relevant presentations or publications.
- You can list in preparation, submitted, under review publications.

This is the first page where a page  
number should occur which is the  
fourth page in count (Roman  
numerals). It should be centered,  
**bold**, and 12pt like the text. It  
should be ½ inch from the physical  
bottom of the page within a footer.

Write in the Center Alignment  
with single spaced. Use the  
style "Normal" and in *Italics*

< *Write personal dedication in Italics* >  
< *Samples are available for viewing in the Office of Graduate Studies* >

Use all CAPITALS  
followed by double space  
Use the style "CAPITAL  
HEADING".

## ACKNOWLEDGMENTS

The first paragraph of this section is dedicated to the Thesis or Dissertation Advisor.

The second paragraph is indented and dedicated to Committee members.

The third paragraph is indented and dedicated to Funding source(s) and Technical support.

Subsequent paragraphs are indented and may include peers who were key to the student's success.

Some also finish with family members.

Write in the Justify Alignment  
with Double spaced.  
Use the style "Normal"

## TABLE OF CONTENTS

Chapter	Chapter Title appear in all CAPITALS	Page
1.	INTRODUCTION .....	1
1.1	Objective .....	1
1.1.1	Title of Subsection 1 .....	1
2.	APPENDIX A (Optional) .....	4
3.	APPENDIX B (Optional) .....	5
4.	REFERENCES .....	6

The table of Contents should be created automatically. Ensure that you have used the built-in Heading styles (Heading 1, Heading 2, Heading 3 etc.) to format the titles and subtitles of your document. These styles are found in the "Styles" group on the "Home" tab.

### Insert Table of Contents

1. Go to the "References" tab.
2. Click on "Table of Contents" in the Table of Contents group.
3. Choose one of the built-in formats from the dropdown menu, or click on "Custom Table of Contents" to customize the appearance further.

**Update Table of Contents:** If you make changes to your document after inserting the table of contents, you'll need to update it to reflect those changes:

1. Right-click on the table of contents.
2. Choose "Update Field" from the context menu.
3. Select "Update entire table" and click "OK".



“Chapter” and “Page”  
have to be listed again  
on the second page of  
TABLE OF CONTENTS

## TABLE OF CONTENTS (Continued)

When TABLE OF  
CONTENTS is longer  
than one page, then  
insert (Continued) here

Chapter	Page
5. INTRODUCTION .....	25
5.1 Objective .....	25
5.1.1 Title of Subsection 1 .....	28
6. APPENDIX A (Optional) .....	44
7. APPENDIX B (Optional) .....	45
8. REFERENCES .....	46

LIST OF TABLES

Use the style "List  
Heading" followed by  
two double spaces.

Table		Page
x.1	Signal Model (Capitalize Each Word) .....	x
x.2	Space-Time Combining Schemes .....	xx

Capitalize Each Word  
in Title for this table

This is a simple table  
with three columns

LIST OF FIGURES

Use the style "List  
Heading" followed by  
two double spaces.

Figure		Page
x.1	Performance of ST receiver as a function of number of ratio q .....	x
x.2	The average BER vs. the average received SNR with on interference .....	xx

Description begins with  
a capital letter, followed  
by sentence case.  
Acronyms, and proper  
names are capitalized.

This is a simple table  
with three columns

Use the style "List  
Heading" followed by  
two double spaces.

## LIST OF SYMBOLS (Optional)

©

Copyright

∫

Integration

Å

Angstrom (10<sup>-10</sup> meters)

A List of Symbols is optional  
– Nomenclature or List of  
Terms or Definitions may  
also be used.

This is a simple table  
with two columns

A List of Definitions is optional - Nomenclature or List of Terms may also be used.

## LIST OF DEFINITIONS (Optional)

Use the style "List Heading" followed by two double spaces.

Accuracy	How closely an instrument measures the true or actual value of the process variable being measured or sensed.
Acidic	The condition of water or soil which contains a sufficient amount of acid substances to lower the pH below 7.0.
Alkaline	The condition of water or soil which contains a sufficient amount of alkali substances to raise the pH above 7.0.
Effective range	That portion of the design range (usually upper 90 percent) in which an instrument has acceptable accuracy.

This is a simple table  
with two columns