Report on NJIT Self-Study: Preparing for Visit of Team Chair and Visiting Team

Presentation to the Administrative Affairs Council
October 5, 2011
Norbert Elliot and Judith Redling
Timeline: Fall 2011 and Spring 2012

- October 7, 2011: Report released to NJIT Community and Team Chair
- November 8-10, 2011: MSCHE Team Chair Preliminary Visit
- April 1-4, 2012: MSCHE Team Visit
Time Line: Fall 2011-Spring 2012

• Fall 2011
  – Campus community reviews draft self-study report.
  – Evaluation Team Chair reviews draft self-study report.
  – Institution's governing board reviews draft self-study report.
  – Institution sends draft self-study report to evaluation Team Chair, prior to Chair's preliminary visit.
  – Team Chair makes preliminary visit at least four months prior to team visit. (November 8-10, 2011)
  – Institution prepares final version of the self-study report (February 12, 2012)

• Spring 2012
  – Institution sends final report to evaluation team and to MSCHE at least six weeks prior to team visit.
  – Team visit
  – Team report (oral on April 4, 2012; written by April 14, 2012)
  – Institutional response (written by April 24, 2012)

• Summer-Fall 2012
  – Committee on Evaluation Reports meets
  – Commission action released
  – Commission staff notifies the institution, U.S. Department of Education, state agencies, the American Council on Education, and Council for Higher Education Accreditation
  – Staff prepares an updated “Statement of Accreditation Status” (SAS), which serves as the Commission’s official public statement
# Summary of Commission Actions

## Summary of Actions a Team May Take or Recommend to the Commission

<table>
<thead>
<tr>
<th>If the team's confidential answer is:</th>
<th>Then the team shares the following with the institution in the team report:</th>
<th>And the team may, at its option, provide this to the institution:</th>
<th>The team must recommend that the Commission take this action:</th>
<th>And the team may, at its option, recommend that the Commission take this action:</th>
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<tbody>
<tr>
<td>Yes</td>
<td>The team must provide this to the institution:</td>
<td>And the team may, at its option, provide this to the institution:</td>
<td>The team must recommend that the Commission take this action:</td>
<td>And the team may, at its option, recommend that the Commission take this action:</td>
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<td>Yes, the team is confident of the institution’s continuing compliance, but the team wants the institution to focus on how improvements in certain areas over the next few years.</td>
<td><strong>Make Recommendation(s)</strong></td>
<td>1. Discuss significant accomplishments, progress or exemplary innovative practices; 2. Offer suggestions for institutional improvement/and make recommendations.</td>
<td>To reaffirm accreditation and to request the Periodic Review Report, due June 1 [Year], address specific issues that need attention or emphasis.</td>
<td>To commend the institution for progress to date and/or the quality of its self-study process and/or the quality of the self-study.</td>
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<td>Yes, but assurance is needed that the institution is carrying out activities planned or being implemented.</td>
<td><strong>Make Recommendation(s)</strong></td>
<td>1. Discuss significant accomplishments, significant progress, or exemplary innovative practices; 2. Offer suggestions for institutional improvement.</td>
<td>To reaffirm accreditation and to request a progress report, due [date], documenting…</td>
<td>To commend the institution for progress to date and/or the quality of its self-study process and/or the quality of the self-study.</td>
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<td>Yes, but the team has concerns about continued institutional compliance with one or more standards.</td>
<td><strong>Make Recommendation(s)</strong></td>
<td>1. Discuss significant accomplishments, significant progress, or exemplary innovative practices; 2. Offer suggestions for institutional improvement.</td>
<td>To reaffirm accreditation and to request a monitoring report(s), due by [date], documenting…</td>
<td>1. To request that the Periodic Review Report, due June 1 [Year], address specific issues that need attention or emphasis. 2. To commend the institution for progress to date and/or the quality of its self-study process and/or the quality of the self-study.</td>
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<tr>
<td>No, the institution is not in compliance with one or more standards.</td>
<td><strong>Make Requirement(s)</strong></td>
<td>1. Discuss significant accomplishments, significant progress, or exemplary innovative practices; 2. Offer suggestions for institutional improvement.</td>
<td>To reaffirm the institution’s accreditation and to request a monitoring report(s), due [date], documenting…</td>
<td>1. To request that the Periodic Review Report, due June 1 [Year], address specific issues that need attention or emphasis. 2. To commend the institution for progress to date and/or the quality of its self-study process and/or the quality of the self-study.</td>
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<td>The team does not have sufficient information to determine if the institution is in compliance.</td>
<td><strong>Identify Areas of Insufficient Information</strong></td>
<td>1. Discuss significant accomplishments, significant progress, or exemplary innovative practices; 2. Offer suggestions for institutional improvement.</td>
<td>To affirm the institution’s accreditation and to request a supplemental information report, due [date], documenting…</td>
<td>1. To request a supplemental information report. (Note: This is optional, used if verification of institutional status and progress requires on-site review.) 2. To direct a prompt on-site review to discuss Commission expectations.</td>
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Tour of Report

- Standard Addressed
- Executive Summary
- Introduction
- Analytic Exposition
- Conclusion
- Recommendations
Evidence and the Digital Archive

**Support**

- Data
- Warrant

**Warrant**

- Qualification

**Claim**

**DIGITAL ARCHIVE**

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<th>ITEM</th>
<th>AUTHOR</th>
<th>TITLE</th>
<th>REFERENCE DETAILS</th>
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<tbody>
<tr>
<td>1</td>
<td>Academic Analyst</td>
<td>Faculty Scholarly Productivity Index</td>
<td>The Chronicle of Higher Education (2007), Web</td>
</tr>
<tr>
<td>2</td>
<td>Allen R.</td>
<td>Campus Gateways Project</td>
<td>Newark, NJIT, 2006, Web</td>
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<td>3</td>
<td>Allen R.</td>
<td>Landscape Master Plan</td>
<td>Newark, NJIT, 2006, Web</td>
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<td>5</td>
<td>Allen R.</td>
<td>NJIT Strategic Plan, 2010-2015</td>
<td>Newark, NJIT, 2016, Web</td>
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<tr>
<td>6</td>
<td>Allen R.</td>
<td>NJIT VisITE Strategic Planning Model</td>
<td>Newark, NJIT, 2002, Web</td>
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<tr>
<td>7</td>
<td>Allen R.</td>
<td>Update on Campus and Neighborhood Enhancements</td>
<td>Newark, NJIT, April 2002, Web</td>
</tr>
<tr>
<td>8</td>
<td>Ralph E.</td>
<td>Support Credit</td>
<td>Newark, NJIT, 2010, Web</td>
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</table>
The Road Ahead

✓ A collaborative process
  ✓ Preparing for visits
✓ A documentary process
  ✓ Strengthening the digital archive
✓ A generative process
  ✓ Implementing permanent processes