Part 1. Attendance

<table>
<thead>
<tr>
<th>Committee Number:</th>
<th>Group 5: Admission and Retention: Designing the Student-Centered Campus</th>
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</thead>
</table>
| **MSCHE Standard Addressed:** | Standard 8: Student Admission and Retention  
Standard 9: Student Support Services |
| **Meeting Date:** | (a) 10-26-09; (b) 10-28-09 |
| **Meeting Time:** | (a) 11:30am-12pm; (b) 2:30pm-3pm |
| **Meeting Location:** | (a) 112 Eberhart; (b) 237 ECEC |
| **Chair:** | Edwin Hou |
| **Vice-Chair:** | Barry Cohen |
| **Committee Advisors:** | Eugene Deess, Tony Howell |
| **Committee Members Present:** | (a) Edwin Hou, Barry Cohen, Tony Howell  
(b) Edwin Hou, Barry Cohen |
| **Committee Members Excused:** | |
| **Committee Guests:** | |
| **Meeting Purpose:** | To review committee membership |

Part 2: Agenda

<table>
<thead>
<tr>
<th>Agenda Items</th>
<th></th>
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</thead>
</table>
| **1: Review Membership** | Membership:  
Piero Armenante: ChE, NCE  
John Carpinelli: ECE, NCE  
Margaret Fitzpatrick: SOA  
Jack Gentil: Dean of Students  
Scher, Julian: History, CSLA |
<table>
<thead>
<tr>
<th>2: Recommended Additional Faculty Committee Members / Reasons</th>
<th>None</th>
</tr>
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<tbody>
<tr>
<td>3: Recommended Additional Instructional Staff Committee Members / Reasons</td>
<td>None</td>
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</table>
| 4: Recommended Additional Administrator Committee Members / Reasons | Greg Mass: Career Development Service  
CDS is an important student service.  
Tom Moore: Center for Academic and Professional Enrichment  
CAPE is related to retention.  
Marybeth Boger: Alternate |
| 5: Recommended Additional Student Committee Members / Reasons | |

**Part 3: Discussion of Agenda**

<table>
<thead>
<tr>
<th>Discussion on Agenda Items</th>
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<td>2</td>
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<tr>
<td>3</td>
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</tbody>
</table>
Part 4: Action Items from Agenda

<table>
<thead>
<tr>
<th>Action on Agenda</th>
<th>Individual Responsible</th>
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<tbody>
<tr>
<td><strong>1:</strong> Confirmation of Recommended Committee</td>
<td>The suggested committee membership was approved.</td>
</tr>
<tr>
<td>Piero Armenante: ChE, NCE</td>
<td>Yes</td>
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<tr>
<td>John Carpinelli: ECE, NCE</td>
<td>Yes</td>
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<tr>
<td>Margaret Fitzpatrick: SOA</td>
<td>Yes</td>
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<tr>
<td>Jack Gentul: Dean of Students</td>
<td>Yes</td>
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<td>Julian Sher: History, CSLA</td>
<td>Yes</td>
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<tr>
<td>Ron Kane: Graduate Studies</td>
<td>Yes</td>
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<tr>
<td>Kathy Kelly: Admissions</td>
<td>Yes</td>
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<td>Dawn Klimovich: Honors College</td>
<td>Yes</td>
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<td>Talina Knox: Murray Center for Women in Technology</td>
<td>Yes</td>
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<td>Jonathan Luke: MATH, CSLA</td>
<td>Yes</td>
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<td>Rajiv Mehta: SOM</td>
<td>Yes</td>
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<td>Risa Ott: Athletics</td>
<td>Yes</td>
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<td>Ronald Rockland: ET, NCE</td>
<td>Yes</td>
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<tr>
<td>Marc Sequeira: IT, CCS</td>
<td>Yes</td>
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<tr>
<td>Greg Mass: CDS</td>
<td>Yes</td>
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<tr>
<td>Tom Moore: CAPE</td>
<td>No</td>
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<tr>
<td>Marybeth Boger: CAPE</td>
<td>No</td>
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<tr>
<td>(both Tom and Marybeth are already on other working group)</td>
<td></td>
</tr>
</tbody>
</table>

2: Invitation email and/or phone call: Invitation email to committee members sent 11/5/09.

3: Contact with MSCHE Chair and Vice Chair to Recommend New Committee Members: Emailed to MSCHE chair and vice chair on 11/4/09. Replied affirmative on 11/4/09.

Part 5: Remaining Questions
<table>
<thead>
<tr>
<th>Questions to be Answered</th>
<th>Individual Best Able to Provide Answers</th>
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