Complex Name: 
Address: 
Phonel: 

**GENERAL**

Crime Statistics discussed with complex representative.

<table>
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<tr>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
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Is apartment complex street address visible from the main entrance?

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Are building numbers or letters readily visible from parking lot?

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Are numbers and/or letters at least 3 inches tall?

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Are numbers and/or letters in contrasting colors to their background?

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**EXTERNAL DOORS**

Are exterior doors either solid core or metal. (No Hollow Core)

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Are hinges pinned if doors open outward?

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Do doors have peepholes if there is no clear glass installed in door?

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Do deadbolt locks work properly and have a 1 inch bolt throw?

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Is there a blocking device in the upper track of the sliding glass door to prevent the door being lifted from the track? (Applies only to outward sliding glass doors.)

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Are double doors (such as French doors) provided with mechanisms to immobilize (e.g. cane bolts)?

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List secondary sliding door devices present. Pin(P), Charlie Bar(CB), Anti-Slide Lock(AL), Lexan Hinge(LH), Other(O)

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**LIGHTING/SHRUBS**

Are parking lots lit from a maintained light source?

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Are doorway/porch lights available, and is there a maintenance plan?

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Are walkway lights available, and is there a maintenance plan?

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Are stairwell lights available, and is there a maintenance plan?

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Are tree limbs and shrubs in front of apartment windows and entryways trimmed to improve visibility of persons on the ground?

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**OPTIONAL FEATURES**

Is there an alarm system installed?

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Is there perimeter fencing?

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Do you have the number for NJIT PD in your house?

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Grates on first floor windows

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**WINDOWS**

Do windows fit tightly?

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Do latches work properly?

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Are secondary locks available?

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What type of windows are in place? Jalouise(J), Awning(A), Casement©, Sliding(S), Single Hung(SH), Other(O)

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**MISCELLANEOUS**

Is there attic separation between apartments or secured attic access panel to prevent access from above?

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Are fire extinguishers available and charged?

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Are smoke detectors installed and operational?

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Are window/wall air conditioner units firmly secured?

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Are locks re-keyed or changed prior to new tenant moving in?

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Please describe additional safety features below (attach additional pages as necessary)

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Date Site Checked: ______________________

Approved: [ ]

Unit #s Checked: ______________________

Disapproved: [ ]

Site Checked By: ______________________

Conditional: [ ]

Complex Representative Present: ______________________

Past crime is the best indicator of future crime. Should your property experience the occurrence of criminal activity, you should immediately report all criminal and suspicious acts to NJIT Police. This report is only advisory in nature and is not intended to identify or warrant the adequacy of all present and/or future safety measures whether or not recommended.