

**NEW JERSEY INSTITUTE OF TECHNOLOGY  
BOARD OF TRUSTEES  
MINUTES OF PUBLIC MEETING  
(February 9, 2017)**

The meeting was called to order by Chair DePalma at 4:05 p.m. in Eberhardt Hall, NJIT Alumni Center Boardroom, NJIT Campus, Newark, N.J. In telephonic attendance were Chair DePalma, Vice Chairs DeCaprio, Garcia, and Raia, and Board Members Beachem, Bone, Cistaro, Dahms, Poddar, Slimowicz, Sugla and Taylor. Absent: Board Member Knapp.

Administrative members in attendance were President Bloom, Provost and Senior Executive Vice President Deek, Sr. Vice Presidents Bishof, Dees and Sebastian, Vice Presidents Christ, and Fey (all telephonically), and Vice President and Secretary Stern (present, in the Eberhardt Hall, NJIT Alumni Center Boardroom). Absent: Vice President Turner.

1. In accordance with the New Jersey Open Public Meetings Act, Chair DePalma read the following statement:

“Notice of this Meeting was provided to the public as required by the New Jersey Open Public Meeting Act, in the Schedule of Meeting Dates of the Board of Trustees of the New Jersey Institute of Technology which was mailed and sent electronically to the Star Ledger, the Herald News and the Vector on December 5, 2016, and posted on the University website. This Schedule was also mailed and sent electronically to the County Clerk on December 5, 2016 for filing with that office and posting in such public place as designated by said Clerk.”

2. By a motion duly made by Mr. Cistaro, seconded by Mr. Bone, the Board unanimously approved the public minutes of the meeting of November 17, 2017 with a correction noted in paragraph 16, page 3 “November 13, 2017” should read “September 13, 2017”. Members not in attendance at such meeting abstained from voting on the minutes.
3. Secretary Stern noted that no one had registered to speak at the meeting, and that no member of the public was present at the meeting.
4. The Board agreed to carry the agenda item relating to a Proclamation Recognizing Dr. Moshe Kam as the Recipient of the 2016 Meritorious Serve to the IEEE Educational Activities Board Award until the next regularly scheduled Board meeting, when Dr Kam will be present.
5. **BY A MOTION DULY MADE BY DR. DeCAPRIO, SECONDED BY DR. SUGLA AND UNANIMOUSLY APPROVED**, the Board voted to **APPROVE RESOLUTION OF FOR APPOINTMENT WITH TENURE FOR DEAN CRAIG GOTSMAN.**
6. **BY A MOTION DULY MADE BY DR. DeCAPRIO, SECONDED BY MS. GARCIA AND UNANIMOUSLY APPROVED**, the Board voted to **APPROVE RESOLUTION (as amended) TO AWARD HONORARY DEGREES TO ROCHELLE HENDRICKS, J. ROBERT HILLIER AND PHILIP RINALDI.**

7. BY A MOTION DULY MADE BY DR. SUGLA, SECONDED BY MS. GARCIA AND UNANIMOUSLY APPROVED, the Board voted to APPROVE SABBATICAL LEAVE RECOMMENDATIONS FOR AY 2017-2018.
8. BY A MOTION DULY MADE BY MR. BONE, SECONDED BY MS. GARCIA AND UNANIMOUSLY APPROVED, the Board voted to APPROVE AY 2015-2016 SABBATICAL REPORTS.
9. BY A MOTION DULY MADE BY MR. TAYLOR, SECONDED BY MR. CISTARO AND UNANIMOUSLY APPROVED, the Board voted to APPROVE RESOLUTION FOR PRESIDENT'S CONTRACT EXTENSION.
10. BY A MOTION DULY MADE BY MR. BONE, SECONDED BY MR. TAYLOR AND UNANIMOUSLY APPROVED, the Board voted to APPROVE RESOLUTION FOR MID-YEAR REVISED BUDGET.
11. BY A MOTION DULY MADE BY MR. DAHMS, SECONDED BY MR. RAIA AND UNANIMOUSLY APPROVED, the Board voted to APPROVE RESOLUTION TO AWARD CONSTRUCTION MANAGEMENT PROFESSIONAL SERVICE CONTRACT FOR FACULTY MEMORIAL HALL RENOVATION AND RENEWAL, with an abstention from MR. BEACHEM.
12. **President's Report:** President Bloom deferred his report, referencing the report given in the Closed Session.
13. **Report from the Faculty Senate:** Dr. Daniel Bunker gave a report and power point presentation from the Faculty Senate. He outlined the broad effects of shared governance, including improved communications and transparency across the campus, increased cooperation among the faculty, students and other stakeholders, increased participation and engagement of faculty in academic decision-making, and increased efficiency as more work is done at the Faculty Senate and less at Institute Faculty Meetings. He also highlighted recent accomplishments under Shared Governance, including finalizing the streamlining of the Faculty Handbook and reform of Departmental Chairperson selection procedures, the development of department bylaws policy and default department bylaws, faculty search and selection guidelines, and involvement with both the 2020 Strategic Plan and with the Middle States Periodic Review. Regarding ongoing efforts, he noted the efforts to update the Faculty Handbook, particularly with respect to restricting of academic units, and promotion and tenure process ("one shot at tenure.") Addressing ongoing efforts, he noted that policy on the hiring and promotion of university lecturers, the reform of the course scheduling process in collaboration with the Registrar's Office, and curriculum review. Finally, major concerns and challenges include balancing investment priorities between academic and research infrastructure, athletics, and administration; continued faculty renewal, increasing faculty diversity, particularly increasing the number of women faculty; having a presidential search policy following "best practices" as recommended by the Board of Trustees consultant, and maintaining a dynamic educational landscape that involves close

collaboration between faculty, staff, students, administration, trustees and alumni. Chair DePalma thanked Dr. Bunker and the officers of the Faculty Senate for the report and all that they do for the University, commending them on a job well done in making shared governance work. Mr. Bone thanked the Board for making shared governance possible and engaging in the necessary conversations.

14. **Enrollment Report:** Dr. Fey gave an enrollment report accompanied by a power point presentation in the Board materials. Enrollment for Fall 2017 is projected to increase 3.7% to overcome the budget shortfall we experienced this academic year. We are confident that we can achieve this goal with freshman and transfer students, and with an assertive effort on our part, we will be able to increase our MS students as well. He invited questions from the Board.
15. **Comprehensive Campaign and Gift Report:** Mr. Cistaro gave a report on the Comprehensive Campaign and Gifts, referencing the materials in the Board Book. The total dollar amount of gifts is up 24%, although the number of donors is down slightly. The gift total was increased by gifts credited from Health-E-Citi (\$2.7 million); the Independent Alumni of NJIT (\$150,000) and the Parent Project MS (\$150,000) as detailed on p. 45 of the Gift Report. It is noted that corporations are changing the way they administer matching gifts. The Comprehensive Campaign is up to almost \$180 million; we are well on our way to closing the Campaign in the near future.

Sr. Vice President Dees gave a report on Development Growth Strategies, which include utilization of the space and promotional sponsorship opportunities of the Wellness and Events Central, the Central King Building, the Life Sciences Building, the Tuchman School of Management and the Ying Wu College of Computing Sciences. Additionally, we will continue to cultivate the Division I A-Sun Conference affiliations, partnerships and regional club developments in geographical areas with significant alumni populations; identify, evaluate and research alumni survey results, utilize new software and mobile/social location devices; develop a mass solicitation vehicle as and end of campaign appeal for all constituents acknowledging the success and milestone achievements of the NJIT NEXT Campaign, and finally, engage a consultant to conduct an audit of development staff, structure, expertise and best practices in support of continued fundraising growth strategies and anticipated campaign initiative. Dr. Dees further noted the highlights contained in the Branding and Marketing Report, noting the NJ Transit Raid and Bus Campaign (“connect to success”) and he further highlighted the important news stories showcasing NJIT, including those on social media. Finally, he added that we are anticipating an important gift in addition to those detailed in the Board materials.

16. **Operating Statement Year to Date and Schedule of Short Term Investments:** Treasurer Bishof reported on the Operating Statement Year to Date and Schedule of Short Term Investments, referring to the materials set out in the Board book. The budget was adjusted mid-year to cover a \$4.4 million reduction. However, we are within 1% of where we were one year ago in terms of expenditures. Addressing the Schedule of Short Term Investments, the cash/cash equivalent level is \$8 million less than one year ago, but equal to \$125 million at the end of January. Our change in investment strategy will increase the funds available.

17. **Schedule of 2016-2017 Trustee Meetings:** Chair DePalma noted the 2016-2017 Schedule of Meetings. He also discussed the schedule of upcoming events through the end of the Academic Year, noting that there may be changes in the current plan to have two ribbon cutting ceremonies on April 13, 2017; the Administration will advise as to any change in planned dates. Additionally, we will get dates for the Fall Convocation. He asked the Board to mark their calendars for the Scholarship Brunch scheduled for April 28, 2017 in the Campus Center Atrium.

18. Chair DePalma thanked everyone for their commitment and participation in the Committee meetings and the Board meeting, particularly given the weather challenges.

19. The Chair announced that the next regularly scheduled Closed Session would be convened on Thursday, April 13 2017 at 2:00 PM at Eberhardt Hall Alumni Center Board Room, to discuss personnel, real estate, legal and contractual matters. The following resolution was read and approved by all Trustees present:

WHEREAS, there are matters that require consideration by the Board of Trustees that qualify under the Open Public Meetings Act for discussion at a Closed Session;

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees shall have a Closed Session to discuss matters involving personnel, real estate, legal and contractual matters on Thursday, April 13, 2017 at 2:00 PM, Eberhardt Hall Board Room.

The next regularly scheduled Public Session of the Board will take place on Thursday, April 13, 2017 at 2:00 PM, Eberhardt Hall Board Room, following the Closed Session of the Board.

20. The public session was adjourned at 4:50 p.m.