

**Minutes of the Faculty Lead Institute Faculty Meeting**  
**November 17, 2021**  
**WebEx**

1. Convening of the Meeting  
The meeting started at 2:35PM
2. Approval of the October 20, 2021 Institute Faculty Meeting Minutes  
Motion to approve the minutes by D. Blackmore and seconded by E. Thomas. Minutes were approved unanimously.
3. FS President's Report (A. Rosato)  
President A. Rosato gave his report: Dean of Students will make a presentation at the 11/23 FS meeting to discuss the list of concerns on the academic integrity process. Last meeting the Faculty Senate ran a mock election for its members and voted to recommend this software for NJIT. 2025 Strategic Planning Kickoff Meeting will occur on November 22 at 2:30PM in Fenster Hall Room 398. Priorities: Students, Faculty, Research, Resources, and Prominence.
4. NJIT Presidential Search  
What are the main issues/concerns of the Faculty and NJIT community for the new President? How to convey the need to be inclusive through shared governance that involves all campus stakeholders to the new President? D. Blackmore gave an update on the search: one of the three finalists withdrew and accepted another offer. A new candidate was screened by the search committee and approved so that there are now 3 finalists. Discussion with Q&A followed.
5. Evaluation of Upper Administrators  
The Faculty Handbook's current language regarding evaluation of upper administrators:  
  
7.2 Evaluation of Provost, Vice Presidents, Deans and Chairpersons  
  
With the knowledge and cooperation of the President, the Faculty Senate will conduct periodic evaluations (at least every three years) by the faculty of the Provost, Vice Presidents, Deans, and Department Chairpersons. The Council, after consultation with the President, may also evaluate the performance of other administrative officers whose work impacts academic affairs. The President of the Faculty Senate is responsible for transmitting the results of these evaluations to the President in the case of the Provost, and to the Provost for all other administrative evaluations.  
  
Discussion with Q&A followed. A motion will be brought to the Faculty Senate to approve an evaluation process of the upper administrators.
6. Egypt Campus  
Updates on the Egypt Campus. The Committee on Faculty Rights and Responsibilities' report was sent to all NJIT Faculty and posted on the Faculty Senate website. Report and letter will be sent to the Board of Trustees along with an additional list of concerns. The concerns range from shared governance issues, legal ramifications, and monetary responsibility. Q&A with discussion followed.

7. Extension of the Withdrawal Deadline  
An extension of the University's Fall 2021 Withdrawal deadline was recently issued. Concerns over the withdrawal deadline: Was there any input from faculty? How will the extension impact Faculty evaluations? No email was sent to faculty, just to department chairs. Issues of shared governance. Discussion followed.
8. New Business  
Current Process for course modality and role of faculty in that decision. B. Baltzis commented on issues of the modality of classes and explains the process, indicating that, after the schedule becomes public, it begins with a request from the department chairs to his office. Also states that current hybrid-designated courses in the published schedule are not changed to in-person.
9. Adjournment  
Motion to adjourn by D. Blackmore and seconded by G. Esperdy. Meeting adjourned at 3:28PM