



## NJIT Self Study: Middle States Commission on Higher Education Meeting Documentation

### Part 1. Attendance

<b>Committee Number:</b>	Group 5: Admission and Retention: Designing the Student-Centered Campus
<b>MSCHE Standard Addressed:</b>	Standard 8: Student Admission and Retention Standard 9: Student Support Services
<b>Meeting Date:</b>	4-22-2010
<b>Meeting Time:</b>	11:00am-12:30pm
<b>Meeting Location:</b>	202 ECEC
<b>Chair:</b>	Edwin Hou
<b>Vice-Chair:</b>	Barry Cohen
<b>Committee Advisors:</b>	Perry Deess and Tony Howell
<b>Committee Members Present:</b>	Piero Armenante: CBPE, NCE John Carpinelli: ECE, NCE Barry Cohen: CS, CCS Perry Deess: Institutional Research Tony Howell, EOP Edwin Hou: ECE, NCE Kathy Kelly: Admissions Talina Knox: Murray Center for Women in Technology Rajiv Mehta: SOM Maria Oquendo: EOP Jonathan Luke: MATH, CSLA Ronald Rockland: ET, NCE Rajiv Mehta: SOM
<b>Committee Members Excused:</b>	Dawn Klimovich: ADHC Ronald Kane, Graduate Studies Greg Mass: CDS Julian Scher: IS, CCS

<b>Committee Guests:</b>	
<b>Meeting Purpose:</b>	Document and study identification

## Part 2: Agenda

<b>Agenda Items</b>	
1	Review our list of self-study questions and identify the individual(s) most knowledgeable about the questions
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## Part 3: Discussion of Agenda

<b>Discussion on Agenda Items</b>	Self study questions	Individuals assigned to the questions
1	5. 0 What is the record of admissions at NJIT since the previous self study with attention to quality, diversity, and growth? In terms of admissions, how have we met the challenges of quality, diversity and growth? How will we meet these challenges during the period of the present self study?	Kathy Kelly, Joel Bloom
2	5. 1 In a period of planned growth, how are we aligning our academic standards and admission goals? How are we meeting the challenges of enrollment growth and student quality?	Kathy Kelly
3	5. 2 Despite current growth trends, are we prepared to meet possible future decline in enrollment cohorts?	Kathy Kelly, Perry Deess,
4	5. 3 How are our current measures of predicting success understood and communicated to faculty and students? What new measures might we consider as predictors of success, and how might these new measures best be communicated and implemented?	Kathy Kelly, Perry Deess, Ron Rockland, Rajiv Mehta
5	5. 4 What strategies might improve our admissions patterns regarding the following student groups since the last self study: men, women; African American; Native American; Asian; Hispanic; and white	Kathy Kelly, Talina Knox, Maria Oquendo

	students?	
6	5. 5 What strategies might improve our admission patterns for students in the Albert Dorman Honors College?	Dawn Klimovich
7	5. 6 What strategies might improve our admission patterns for students in the Educational Opportunity Program?	Tony Howell, Maria Oquendo
8	5. 7 What strategies might improve our admission patterns for students in the athletic program?	Risa Ott
9	5. 8 How well does the SAT Reasoning Test predict student success?	Perry Deess
10	5. 9 How are resources sufficiently allocated to undergraduate and graduate admissions?	Kathy Kelly, Joel Bloom
11	5. 10 What strategies are used to assess the NJIT admission function?	Kathy Kelly
12	5. 11 What strategies has the institution employed to assess its recruiting material, website, and processes so that they are geared toward both undergraduate and graduate admission goals?	Kathy Kelly
13	5. 12 How effective, well formulated, and consistently implemented are our strategies for the recruitment of international graduate students?	Kathy Kelly, Jeff Grudy, Ron Kane
14	5. 13 How effective, well formulated, and consistently implemented are our strategies for the recruitment of domestic graduate students?	Kathy Kelly, Ron Kane, Gail Spak
15	5. 14 What strategies are in place to assure that full-time MS and PhD student support is competitive with peer research universities?	Jack Gentul, Ron Kane, Norma Rubio
16	5. 15 How may we demonstrate that NJIT's enrollment projections are sufficient to support the institution's projected financial needs?	Perry Deess
17	5. 16 What is the relationship between retention and revenue?	Tony Howell, Kathy Kelly, Perry Deess
18	5. 17 What is the record of retention at NJIT since the previous self study? In terms of retention, how have we met the challenges of attending to quality, diversity and growth in the past? How will we meet these challenges during the period of the present self study?	Jack Gentul, Tony Howell, Kathy Kelly, Perry Deess, Talina Knox, Maria Oquendo, Marybeth Boger
19	5. 18 How effectively do we identify barriers for retention? What strategies, informed by barrier analysis, would facilitate increased retention?	Perry Deess, Ron Rockland, Jonathan Luke
20	5. 19 How do our retention rates compare to peer and aspirant schools?	Perry Deess
21	5. 20 What do we learn from our study of the relationships among admissions growth, enrollment	Perry Deess

	trends, and student retention?	
22	5. 21 What is the relationship between new academic programs and student recruitment?	Perry Deess, Piero Armenante
23	5. 22 What is being done to identify and address the needs of students who are at risk of leaving the institution?	Tony Howell, Sharon Morgan, Perry Deess, Talina Knox, academic advisors
24	5. 23 What are the variables that most impact retention at NJIT, and what is being done to improve retention as these variables are identified?	Tony Howell, Sharon Morgan, Perry Deess, Talina Knox, academic advisors
25	5. 24 What steps, such as E-Learning and distributed scheduling, have been taken to improve retention by improving curriculum delivery? How may we demonstrate that curriculum delivery is a factor in retention?	Gail Spak, Joe Thompson, Perry Deess
26	5. 25 How can we design and structure the following to improve retention and graduation: placement procedures; curriculum reform; and advancement and progression guidelines within the academic major?	Jack Gentul, Ron Kane, Jonanthan Luke, Norman Loney, Sharon Morgan, Norbert Elliot
27	5. 26 What is the impact of NJIT's financial aid on student retention?	Tony Howell, Sharon Morgan, Perry Deess, Talina Knox, academic advisors
28	5. 27 What best practice advisement models would facilitate retention?	Tony Howell, Sharon Morgan, academic advisors
29	5. 28 What changes in student services have occurred since the previous self study? What are the reasons for these changes?	Jack Gentul, Greg Mass, Joel Bloom
30	5. 29 How might the functions and impacts of the following student support services best be described: admissions, financial aid, registration, orientation, advising, counseling, tutoring, academic discipline, health, housing, placement, student organizations and activities, cultural programming, child care, security, and athletic activities? What metrics are used to assess these impacts?	Jack Gentul, Talina Knox, Joe Thompson, Sharon Morgan, Marybeth Boger, Kathy Kelly, Lisa Ott, Lynn Riker
31	5. 30 To what degree have each of these student support services improved NJIT student satisfaction?	Jack Gentul, Talina Knox, Joe Thompson, Sharon Morgan, Marybeth Boger, Kathy Kelly, Lisa Ott, Lynn Riker
32	5. 31 What evidence exists that there is a need for an integrated model of student support services? What	Joel Bloom

	steps might be taken to achieve this need?	
33	5. 32 How convenient is access to NJIT's various student support services?	Jack Gentul
34	5. 33 How effective are student support services? What metrics are used to measure them?	Jack Gentul, Talina Knox, Joe Thompson, Sharon Morgan, Marybeth Boger, Kathy Kelly, Lisa Ott, Lynn Riker
35	5. 34 Given projected enrollment growth, how does NJIT plan to serve greater numbers of students?	Joel Bloom, Kathy Kelly

#### Part 4: Action Items from Agenda

Action on Agenda		Individual Responsible
1	Individual(s) identified in part 3 will get together and identify the document(s) and/or study needed to support the self-study questions.	
2	Amend question 5.21 from  What is the relationship between new academic programs and student recruitment?  to  What is the relationship between new academic programs and student recruitment/retention?	
3	Instead of having a second meeting, the working group will communicate through email to finalize the "Document and Study Verification"	

#### Part 5: Remaining Questions

Questions to be Answered		Individual Best Able to Provide Answers
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