



NJIT Self Study: Middle States Commission on Higher Education Meeting Documentation

Part 1. Attendance

Committee Number:	Group 3: The NJIT Leadership Process: Institutional Constituencies and the Assurance of Integrity
MSCHE Standard Addressed:	Standard 4: Leadership and Governance Standard 5: Administration Standard 6: Integrity
Meeting Date:	2010 April 08
Meeting Time:	10:00-11:30
Meeting Location:	590 Fenster
Chair:	Dale Gary
Vice-Chair:	Vincent Oria
Committee Advisors:	Richard Sweeney
Committee Members Present:	Bob Dresnack, Ellen Lerner, Jean Feeney, Lenny Kaplan, Asokan Anandarajan, Andrew Sohn, Matthew Anderson, Bruce Bukiet, Nick Tworishuck
Committee Members Excused:	Clarisa Gonzales, Morty Kwestel, Jonathan Curley, Georgeen Theodore, Sunil Saigal, Marybeth Boger (No response from Hindy Schachter, Leroy Thomas, George Abdou, or Victor Mwangi)
Committee Guests:	None
Meeting Purpose:	To acquaint working group with new question wording, and to identify documentation needed to answer each question.

Part 2: Agenda

Agenda Items	
1:	Welcome and Discussion of Task
2:	Verification of areas of interest for each attendee
3:	Review of questions and documentation needed to answer them
4:	Preparation for 5 th meeting, scheduled for Apr. 21 meeting

Part 3: Discussion of Agenda

Discussion on Agenda Items	
1: Discussion of Task	No discussion
2: Verification of areas of interest	<p>Full Member List:</p> <p>Ellen Lerner: Administration;</p> <p>Jonathan Curley: Integrity;</p> <p>Rich Sweeney; Administration</p> <p>Asokan Anandarajan: Leadership & Governance</p> <p>Andrew Sohn: Leadership & Governance</p> <p>Bruce Bukiet: Integrity</p> <p>Leonard Kaplan: Administration</p> <p>Marybeth Boger: Administration</p> <p>Jean Feeny: Integrity, Leadership & Governance</p> <p>Clarisa Gonzalez: (hybrid) Integrity, Administration and Leadership & Governance</p> <p>Leroy Thomas: Integrity, Administration</p> <p>Hindy Schachter: Administration</p> <p>Bob Dresnack: (hybrid) Leadership & Governance, Integrity, Administration</p> <p>Matthew Anderson: Integrity</p> <p>Vincent Oria: Leadership & Governance</p>
3: Review of questions and documentation	We went through the Integrity list of questions first, since they received the least attention previously. We finished those and started on Leadership questions until we ran out of time. Questions 3.5-3.13 have not been revisited yet. However, both Leadership and Administration questions already had identified documentation.
4: Perparation for 5th meeting	Another meeting is scheduled for Apr. 21. We will gather documentation (Dale Gary and Vincent Oria will share the task), and bring it to the Apr. 21 meeting for verification of documentation as being appropriate to answer the questions.

Part 4: Action Items from Agenda

Action on Agenda		Individual Responsible
1:	Send summary of meeting, and list of documents identified, to all members	Dale Gary
2:	Identify and download all pdfs of documents to a central repository, identified by question number.	Dale Gary Vincent Oria
3:	Receive additional input from working group members,	Dale Gary

	especially on questions 3.5-3.13, not covered during this meeting.	
--	--	--

Part 5: Remaining Questions

Questions to be Answered		Individual Best Able to Provide Answers
1	What other documentation can be identified for questions 3.5-3.13?	All members, via email
2		
3		
4		