



NJIT Self Study: Middle States Commission on Higher Education Meeting Documentation

Part 1. Attendance

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| Committee Number: | 7 |
| MSCHE Standard Addressed: | 12, 13, 14 |
| Meeting Date: | 4/26/10 |
| Meeting Time: | 11:30-1:00 |
| Meeting Location: | 210 Colton Hall |
| Chair: | Rob Friedman |
| Vice-Chair: | Taha Marhaba |
| Committee Advisors: | Steven Tricamo, Gale Spak |
| Committee Members Present: | Jerry Fjermstadt, Eric Hetherington, Haymwantee Singh, David Lubliner, Bill Reynolds |
| Committee Members Excused: | Jim Robertson, Norman Loney. Not participating: George Laskaris, Marty Katzen, Ray Callouri. Students: Jamil Wilkins, Swathi Manchikanti |
| Committee Guests: | |
| Meeting Purpose: | Review questions to identify documents and human resources for potential responses and verification of information. |

Part 2: Agenda

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| Agenda Items | |
| 1 | Review of Group 7 questions (7.0-7.22) |
| 2 | Identify potential document and human resources |
| 3 | Assignment of resource verification by question |

Part 3: Discussion of Agenda

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| Discussion on Agenda Items | |
| 1 | Each question validated |
| 2 | Potential verification sources identified |
| 3 | Resource verifications assigned |

Part 4: Action Items from Agenda

| Action on Agenda | Document/Human Resource to Identify | Individual Responsible |
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| 0 | Past self-studies and MS reports; catalog | S. Tricamo |
| 1 | UCRC and Grad Council chairs; course assessments | S. Tricamo; D. Lubliner |
| 2 | Advisor forms; Registrar's emails | R. Friedman |
| 3 | Catalog; Web Services | J. Robertson |
| 4 | GUR Pre-amble; catalog for new majors | T. Marhaba |
| 5 | Past self-studies; new GUR; research roadmap; new tools; student chapter organizations; community service; Career Development Services; minutes of advisory board meetings | D. Lubliner |
| 6 | President's strategic plan; UCRC minutes | S. Tricamo |
| 7 | GUR pre-amble; ABET/SOA/SOM accreditation processes | R. Friedman |
| 8 | Math common exams; Humanities assessments | R. Friedman |
| 9 | Math common exams; Humanities assessments | R. Friedman |
| 10 | Math common exams; Humanities assessments | R. Friedman |
| 11 | Math common exams; Humanities assessments | R. Friedman |
| 12 | Math common exams; Humanities assessments | R. Friedman |
| 13 | Math common exams; Humanities assessments | R. Friedman |
| 14 | New Math courses; new composition sequence | R. Friedman |
| 15 | Statement on advisement | N. Elliot |
| 16 | Statement from ESL | R. Friedman |
| 17 | CDS; CCS Capstone; EET Medical Informatics | G. Spak |
| 18 | Statement from Grad Studies | G. Spak |
| 19 | Course Evaluations | P. Deess |

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| 20 | Statement from ITMS | B. Reynolds |
| 21 | Statement from IR | P. Deess |
| 22 | Statement from Provost's office | R. Friedman; T. Marhaba |

Part 5: Remaining Questions

| Questions to be Answered | | Individual Best Able to Provide Answers |
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