

**Community Connections
Advisor Meeting #1: Spring 2012**

Topics for Discussion

January 25, 2012

Grades first needed for effective CASEing follow up

Financial counseling/advisement needed; build flexibility in curriculum for working students in soph year

FRSH SEM curriculum – brainstorm for next meeting; align with events (i.e. cc project built more cohesively in curriculum. Give update on what we have done; research Lisa’s book.

1. CC teams for Spring 12:

Reports on CASEings meetings; review of guidelines:

Who attends	Data discussed	Intended outcome	When
Advisor Teaching faculty Fresh Seminar Facilitator (Fall only)	Student tenacity: Class attendance Assignment submittal Student Engagement: Peer Mentor Reports Class participation Academic performance Academic Interventions Best practices	Identify at-risk students and intervene: Advisor meeting Tutoring Counseling Enhance interactions and engagement	Approx 5 meetings spread out over the semester

Goals for Spring 2012: Increased interactions with tutoring resources (CAPE, Math, and Writing Center). Note that the Writing Center is being “integrated” to some extent into the curriculum of the Hum 102 LC sections.

2. CC Study Lounge:

Open M-R 10-6; F 10-4; hrs will be extended prior to common exams.
Please stop by when you can!

3. Mentor Roles: Activities documented in journals/timesheets should correspond to roles

- a. **All mentors:** Facilitating Study Sessions; directing students to Academic Coordinators and tutoring resources (if an Academic Coordinator is not present during a given session). Schedules for all tutoring resources will be posted in the Study Lounge.
- b. **Academic coordinator:** in this role, mentors coordinate tutoring activities across communities. (Utsav, Utkarsh, Priyanka, Kayla)
- c. **Social coordinator:** in this role, mentors coordinate out-of-class social activities across communities and work to make the study lounge atmosphere more

“friendly”. Very important to engage student leaders in this for student buy-in.
(Vera, Anthony, Michael, Samantha)

- d. **Web/video coordinator**: in this role, mentors manage and contribute to the design of the community connections web page, and coordinate promotional videos/testimonials. (Abdul and Dan)
- e. **Community service leader**: in this role, mentors coordinate at least one community service activity across communities for the spring semester. Activities should be team-based (i.e. Community Foodbank, Habitat for humanity, or Branchbrook park clean-up) (Eveanandi, Asiya, Luqman, Samantha)
- f. **Career development coordinator**: in this role, mentors organize field trips to industry (with the help of advisors, CDS, professional societies), organize resume workshops, connect CC students to students in co-op programs and young alumni. (Prabhat, Utsav, Michael)
- g. **Scheduling coordinator**: in this role, mentors manage scheduling of the study lounge and help schedule important events. (Sam)

4. CC Study Sessions:

Study group guidelines

Academic probation and suspension-pending students

Communication with “Academic Mentors” : Utsav Patel uvp3@njit.edu

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Kayla Howell kih6@njit.edu

Academic mentors can organize the students with common academic goals into working groups and provide closer oversight.

5. Role of student “leaders” and **upcoming planning meeting**:

Goals for Spring 2012: Greater interaction with Professional Societies clubs/ coordinate an activity, coordination of at least one event per month:

FEBRUARY

CDS Information session for your advisors and mentors, providing an overview of our programs and services: **confirm date/time**

Bowling Party (organized by SOM)

Plan for **Academic Event** in March/ early April. “One-time” event ideas included a “hackathon” involving CS, COE students and the ACM club, and a design competition involving legos. A design challenge was also proposed (Erika) where students would design a game to help solve calculus problems and better prepare students for exams.

MARCH

Career Development events: **Workshops** on interviewing, networking, resume writing, and finding a summer position in a brochure.

APRIL

Community Service event: April 15-21, National Volunteer Week.

“Mini-olympics”: indoor/outdoor event

Social field trip (i.e. NYC).