



NJIT Self Study: Middle States Commission on Higher Education Meeting Documentation

Part 1. Attendance

Committee Number:	Working Group # 6
MSCHE Standard Addressed:	Standard 10 – Faculty
Meeting Date:	November 18, 2009
Meeting Time:	2:30 – 3:45 PM
Meeting Location:	Conference room 4026 – Central Avenue Building
Chair:	Robert Barat
Vice-Chair:	Marguerite Schneider
Committee Advisors:	TBA
Committee Members Present:	R. Caudill, J. Daniel, A. Hoang, F. Nadim, W. Rapp, L. Simon, N. Steffen-Fluhr
Committee Members Excused:	B. Haggerty, B. Khusid, J. Sheft
Committee Guests:	None
Meeting Purpose:	Introduction, Confirm membership, Brief overview of Middle States process at NJIT, Introduce charge questions

Part 2: Agenda

Agenda Items	
1	Brief overview of MS process – the 14 standards, the NJIT Study Design Model
2	The 7 Working Groups, WG # 6 (Faculty), Standard # 10
3	Framing a set of charge questions – our preliminary set of questions on Faculty
4	Sources of information for us
5	Fall 2009 agenda, overall MS timeline at NJIT

Part 3: Discussion of Agenda

Discussion on Agenda Items	
1	Overview of MS process at NJIT, introduced 14 standards, our SD model
2	Who developed the preliminary set of charge questions – Steering Committee
3	Considerable interest in the questions – how deep and open will we go?
4	The timeline – we’re ahead now, but we want to stay ahead
5	Categorize the questions, then a proposal on how to proceed

Part 4: Action Items from Agenda

Action on Agenda		Individual Responsible
1	Categorize the preliminary charge questions	F. Nadim
2	Receive/edit categorization, share with Working Group (WG)	RB, MS
3	Solicit updates, additions, deletions of charge questions from WG	RB, MS
4	Integrate responses from WG to generate revised charge list	RB, MS
5	Set up Meeting #2 for WG to finalized charge questions	RB, MS

Part 5: Remaining Questions

Questions to be Answered		Individual Best Able to Provide Answers
1	None at this time	
2		
3		
4		
5		