



NJIT Self Study: Middle States Commission on Higher Education Meeting Documentation

Part 1. Attendance

Committee Number:	Working Group 2
MSCHE Standard Addressed:	Standard 2: Planning, Resource Allocation, & Institutional Renewal Standard 3: Institutional Resources
Meeting Date:	Monday, 11/23/09
Meeting Time:	2:00-3:30
Meeting Location:	Fenster 529
Chair:	Gabrielle Esperdy
Vice-Chair:	Nancy Jackson
Committee Advisors:	Ed Bishof
Committee Members Present:	Esperdy, Jackson, Bishof
Committee Members Excused:	
Committee Guests:	Lisa Caramitru, NJIT Budget Analyst
Meeting Purpose:	Finalize Working Group & Refine Questions relating to Standards

Part 2: Agenda

Agenda Items	
1	Discuss & Approve Working Group Membership
2	Discuss & Refine Questions relating to Standards
3	
4	
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Part 3: Discussion of Agenda

Discussion on Agenda Items	
1	Membership list (all names have agreed to participate) was discussed and approved (see attached)
2	Detailed discussion of questions related to Standard 2: minor changes to a few questions but need clarification on questions 7,8,11, 12, 13
3	Detailed discussion of questions related to Standard 3 and determination that we need clarification of questions 1-2 and 4.
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Part 4: Action Items from Agenda

Action on Agenda		Individual Responsible
1	Document meeting and submit to RASC	GE
2	Follow-up with Norbert for clarification of questions.	
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Part 5: Remaining Questions

Questions to be Answered		Individual Best Able to Provide Answers
1	Need clarity about long range time table for answering questions & what format the answers should take	Norbert Elliot
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Working Group 2: NJIT Strategic Planning & the Resource Allocation Process

Chair: Gabrielle Esperdy
Vice-Chair: Nancy Jackson
Budget Advisor: Ed Bishof

Membership (FINALIZED & APPROVED 11/23):

1. Lisa Axe
2. Layek Abdel-Malek
3. Michael Bieber
4. Steve Eck
5. Rose Federici
6. William Garcia
7. Margaret Kendrick
8. Burt Kimmelman
9. Somenath Mitra
10. Tom Navin
11. Tom Ogorzalek
12. Jacquelyn Rhodes
13. Norma Rubio
14. Anthony Schuman
15. Joseph Tartaglia
16. David Ullman

Standard 2: Planning, Resource Allocation, and Institutional Renewal

- 1) How does the institution design its strategic planning process?
- 2) How does the institution assess its success in meeting its strategic priorities and objectives?
- 3) What new strategic priorities, objectives, and metrics have been developed since the 2002 self study regarding the allocation of resources?
- 4) Has the institution's planning process—as opposed to the elements of the strategic plan—changed since the 2002 self study? If the process has evolved, what has been the impact of that process?
- 5) How do NJIT's major constituencies [these need to be identified: academic units, faculty, student, administration] inform the planning process?
- 6) How are differences in perspectives among constituencies included in strategic planning?

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- 7) How does NJIT use the results of strategic planning to initiate renewal [question changed so that response is not yes/no. Also renewal needs to be defined; how is "renewal" different from implementation etc.?]?
- 8) How might the strategic planning, resource allocation, and assessment processes at NJIT be made more sustainable [this needs to be defined as it is not clear what sustainable means in this context]?
- 9) How might the strategic planning, resource allocation, and assessment processes at NJIT be made more transparent?
- 10) How is NJIT's strategic planning process integrated with its budget planning process?
- 11) In that the institution's emerging strategic priorities and objectives evolve over time, what processes and controls are in place to assure that resources are allocated in a manner which is fair and equitable to the entire NJIT community? [This question needs to be re-written to make it less leading: What processes and controls are in place to assure that the resources as allocated in a manner which is consistent with the strategic plan?]
- 12) What external, environmental issues require increased attention [not clear what environmental issues are; does this refer to the context of Newark or literally to the environment or perhaps to facilities]?
- 13) What internal, community-based issues require increased attention [not clear what community-based means; does this refer to the NJIT community and, if so, is this the same as NJIT's major constituencies (see question 5 & 6)?]

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Standard 3: Institutional Resources

- 1) What are the most significant challenges facing NJIT regarding its human, financial, technological, and physical resources? How are these challenges identified? How are they addressed? [what are physical resources? Does this refer to physical plant, i.e. the campus and its buildings?]
- 2) In light of challenges to its human, financial, technological, and physical resources, does NJIT have sufficient institutional resources to achieve mission success? [aren't NJIT's human, technological and physical resources dependent on its financial resources? Should this question be reworked to reflect this?]
- 3) During the period of the present strategic plan, how will NJIT assure sufficient resources to foster education, research, economic development, and service?
- 4) How can an assessment plan be designed to better reveal the effective and efficient use of resources to NJIT stakeholders? [This question is not clear and seems to tread on the same territory as the transparency question above (Standard 2, question 9). The problem

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| may be with the modifiers “effective and efficient”—these assume that everything is copacetic relative to the use of resources.