

THIRD YEAR REVIEW

TO BE COMPLETED BY THE DEPARTMENT or ACADEMIC UNIT
PROMOTION & TENURE COMMITTEE

*Note: All Promotion & Tenure materials must be submitted **electronically** to kenrick@njit.edu. A shared Google drive is preferred.*

NAME: _____ DEPARTMENT: _____

PRESENT RANK: _____

4.3.6.2 Third Year Review

During the third year of the TTP, the Department P&T Committee carries out an intensive, documented review of a Faculty member's progress toward tenure and promotion. The Third Year Review evaluates all aspects of a Faculty member's professional activities and accomplishments and is similar to a tenure review during the period of Tenure Eligibility, except that no reference letters are sought from outside or inside the university. The Faculty member under review shall be formally apprised of the results of the Third Year Review by the Department Chairperson, who sends the written review to the Dean of the College, who forwards it to the Provost. (*Faculty Handbook, Spring 2016*)

The following shall be addressed in a *separate memo*, 2 pages maximum, and submitted with this completed form:

1. Describe specifically the candidate's past contributions to the department or school and the university. Is the candidate making acceptable progress toward promotion and/or tenure as described in the *Faculty Handbook*?
2. In what specific ways may the candidate be expected to contribute to the long range goals of the department or school and the University?

Candidate Signature _____ Date _____
(To be signed once the review has been shared with the candidate)

CONFIDENTIAL

Note: All Promotion & Tenure materials must be submitted electronically to kenrick@njit.edu. A shared Google drive is preferred.

This form is to be kept confidential and only to be shared with the Dean and Provost.

NAME: _____ DEPARTMENT: _____

PRESENT RANK: _____

Department Recommendation (attach any minority recommendations):

Number favoring recommendation ____ Number not favoring recommendation ____

Number of abstentions _____ Number of absences _____

Conditions (if any) _____

Chair's vote _____

Chair's signature _____ Date _____

Final Disposition _____