



**Office of the Registrar  
Department Major Change Form**

Form must be approved by the new academic department. Please submit the completed form to the Office of the Registrar. You may scan and email to [registrar@njit.edu](mailto:registrar@njit.edu) or submit in person.

**NAME** \_\_\_\_\_ **NJIT ID** \_\_\_\_\_

**Change Major:** Yes \_\_\_ No \_\_\_

**Double Major:** Yes \_\_\_ No \_\_\_ (Must complete all requirements for both majors, completion of double major noted on transcript)

**Second BS Degree:** Yes \_\_\_ No \_\_\_ (Must earn at least 30 credits more than required for either degree along with all the requirements for both degrees, second diploma issued.)  
A degree plan identifying the 30 additional credits must be submitted with this form.

	<b>Major</b>	<b>Degree</b>	<b>Catalog Year</b>
Current Major	_____	_____	_____
New Major	_____	_____	_____
Concentration	_____		
Double Major	_____	_____	_____
Second BS Degree	_____	_____	_____

Student's Signature \_\_\_\_\_ **Date** \_\_\_\_\_

Students must obtain the signature of their current department representative.  
**The above student notified me on her/his intention to change to the new program as indicated above.**

\_\_\_\_\_  
Signature of Current Academic Advisor

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**TO BE COMPLETED BY REPRESENTATIVE OF NEW PROGRAM**  
The above student is accepted in the new curriculum checked above.

\_\_\_\_\_  
Signature of New Academic Advisor

\_\_\_\_\_  
UCID (required)

\_\_\_\_\_  
Signature of Academic Advisor for Double Major or Second BS Degree

\_\_\_\_\_  
UCID (required)