

**UNDERGRADUATES TAKING GRADUATE COURSES FOR  
GRADUATE CREDIT ONLY**

Upperclass undergraduate students who are in good academic standing may use this form to register for graduate courses. The maximum number of graduate credits an undergraduate can take is 9 credits. This form is not to be used for joint degree courses. Credit earned can only be included on the graduate academic record and cannot be used to fulfill undergraduate degree requirements. Students will be charged the graduate tuition rate and undergraduate financial aid/scholarship will not apply.

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- PROCEDURES:** 1. Complete the form and obtain all necessary approvals.  
2. Student must present the completed form to the Office of the Registrar prior last day of add/drop.

**Last Name:** \_\_\_\_\_ **First Name:** \_\_\_\_\_

**UCID:** \_\_\_\_\_ **Cumulative GPA:** \_\_\_\_\_

**Major:** \_\_\_\_\_ **Credit Completed:** \_\_\_\_\_

**COURSE NUMBER AND TITLE OF COURSE**

TERM	COURSE ID	SECTION	CRN	TITLE

By signing this form, I certify that I have reviewed the policy procedures set forth in the Undergraduate Catalog governing undergraduate students taking graduate courses. I understand this course(s) cannot be used to fulfill degree requirements for an undergraduate degree and I will be charged the graduate tuition rate. I also understand that taking graduate courses does not guarantee my acceptance into a graduate program at a later date.

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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**APPROVAL SIGNATURES**

**Undergraduate Advisor** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Graduate Advisor** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Office of Graduate Studies**  
**Required for 700-level courses** \_\_\_\_\_ **Date:** \_\_\_\_\_

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**Received by Registrar:** \_\_\_\_\_ **Date:** \_\_\_\_\_