New Jersey Institute of Technology
Office of the Registrar
Application for New Jersey Resident Status

The purpose of this form is to provide sufficient information to make a determination regarding your residency status at New Jersey Institute of Technology. **Students applying for resident tuition status must have been legal permanent residents of the State of New Jersey twelve months prior to their initial enrollment at a New Jersey institution of higher education.**

Citizen and eligible non-citizen students 24 years old or younger are considered dependents of their parents. Their residence will be determined by the legal domicile of their parents for the purpose of tuition calculation.

International students who obtain permanent resident status in the United States are not automatically eligible to pay New Jersey resident tuition rates. Upon receipt of their permanent resident status they must document their eligibility to pay resident tuition rates as defined by N.J.A.C. 9A:5-1 et seq. Eligible non-citizens must also meet the 12 month New Jersey residency requirement as noted above in Section I Domicile. **New Jersey residency for an eligible non-citizen will not begin until the date eligible non-citizenship status is established. Living in New Jersey prior to obtaining eligible non-citizenship status does not count toward the 12 month residency requirement.**

**Former F-1 visa holders whose primary activity in New Jersey revolves around their status as full-time students will continue to be assessed non-resident tuition rates.**

Please complete all statements on this application. The document check list on the last page must be completed and all of the required documents must be submitted when the application is returned to the Office of the Registrar.

The complete policy governing tuition residency status can be found in the [NJIT Residence Policy.](#)

Name________________________ Date________________

Student ID_____________________

Email Address ___________________
Document Check List

Check off the documents below included with your application. Do not submit this application without the required documents listed below. **Incomplete applications will not be reviewed. Complete applications must be submitted no later than four weeks prior to the end of the semester.**

**Required:**

1. NJ. Income Tax return and W-2 Forms. Include parents' return if you are 24 years old or younger.

2. Federal Income Tax Transcript and W-2 Forms. Include parents' return if you are 24 years old or younger.

3. Permanent residents must submit a copy of both sides of their green permanent resident visa. *Non-resident rates may be deferred at the discretion of the university until receipt of the Permanent Resident Card (Green Card) Form I-551 provided tax returns, current domicile and family status document the change in residency status.*

4. Lease and utility bills.

5. Deed for local residence.

6. N.J. Driver's License.

7. Certification of full-time employment.

**Additional (if applies):**

1. Marriage certificate.
BASIC IDENTIFICATION DATA

Your name: ____________________________________________

Social Security Number: ________________________________

   Date of Birth ____________ Present Age ____________

   State of Birth ___________ Country of Birth _________

   Semester for which request is made: __________________

   Are you a U.S. Citizen:
   Yes _____
   No _____ Date of Entry ___________ Visa Type ______
   Present Visa Status ______

   If you are not a U.S. citizen are you a Permanent Resident: Yes _____ No _____
   Alien Registration Number __________________________

(Including a copy of both sides of your permanent resident visa and complete the
attached Immigration And Naturalization Verification Request. Non-resident rates may be
delayed at the discretion of the university until receipt of the Permanent Resident Card (Green Card)
Form I-551 provided tax returns, current domicile and family status document the change in residency
status.)

   Home Address: ______________________________________

   _______________________________________________________

   Length of time at present address __________________________

   Last out-of-state address and date of abandonment:

   ________________________________________________________

   ________________________________________________________

   Reason for abandoning last out-of-state address:

   ________________________________________________________

   Name of Father: _______________________________________

   Address: _______________________________________________
City State: ____________________________________________

Name of Mother: ______________________________________

Address: _____________________________________________

City State: ____________________________________________

DATA TO DETERMINE DOMICILE (See Residence Policy)

Students (and parents) seeking New Jersey resident tuition status must furnish the information requested below. Please note that any false statements or withholding of pertinent information will be referred to the Institute Committee on Professional Conduct.

A. If it is claimed that your parent or guardian is a legal resident of New Jersey even though the address you have given is not in New Jersey, please state the basis for this claim.

_____________________________________________________

_____________________________________________________

_____________________________________________________

B. If you claim that you have established a domicile in New Jersey as an independent person (24 years or older), you must give the basis for this claim by means of an explanatory statement under the applicable heading below.

1. I was married on _______ to ___________________ at ________

_____________________________________________________

and we have been living at ________________________________

since ________. My spouse was a resident of the state of ____________ at the time of marriage.

(Supply a copy of your marriage certificate)

2. I claim to be emancipated by mutual consent of myself and parents. Yes _______ No _______

   a. My parents contribute to my support. Yes _______ No _______

     b. My parents claim me as a dependent on their tax return. Yes _______ No _______

        (Supply a copy of parent's signed most recent federal tax return.)

3. I claim to be emancipated by virtue of formal court action.

   Court: ______________________

   (Attach copies of supporting documents)

4. I claim to be emancipated by virtue of

   ________death of both parents and no legal guardian;

   ________other causes.

   Explain fully below and provide documentation:

   ________________________________________________________

   ________________________________________________________
C. 1. I claim to have established my domicile
   at: __________________________________________________________

   __________________________________________________________

   2. The address which appears on my tax return is: (Provide copy of signed
   return)

   __________________________________________________________

D. I own my home in New Jersey at:

   __________________________________________________________

   (Provide copy of deed)

E. I rent my dwelling on a lease _____ (Include copy of current lease
   and utility bills)

F. I am _____ I am not _____ registered to vote
   in New Jersey.

G. I have _____ do not have _____ a New Jersey
   driver's license. (Provide a copy of your license)

H. I am _____ am not _____ employed in the
   state of New Jersey. If employed, by
   whom? ______________________________________________________

   (Supply statement of employer)

I. Other pertinent statements: ________________________________

   __________________________________________________________

   __________________________________________________________

J. My college expenses and other financial needs are being met by funds derived as
   follows:

   __________________________________________________________

   __________________________________________________________

Your Statement: The data given throughout this application are true
and complete to the best of my knowledge and belief.

   Signature of Student       Date