



**New Jersey Institute of Technology
Office of the Registrar
Application for New Jersey Resident Status**

The purpose of this form is to provide sufficient information to make a determination regarding your residency status at New Jersey Institute of Technology. **Students applying for resident tuition status must have been legal permanent residents of the State of New Jersey twelve months prior to their initial enrollment at a New Jersey institution of higher education.**

Citizen and eligible non-citizen students 24 years old or younger are considered dependents of their parents. Their residence will be determined by the legal domicile of their parents for the purpose of tuition calculation.

International students who obtain permanent resident status in the United States are not automatically eligible to pay New Jersey resident tuition rates. Upon receipt of their permanent resident status they must document their eligibility to pay resident tuition rates as defined by N.J.A.C. 9A:5-1 et seq. Eligible non-citizens must also meet the 12 month New Jersey residency requirement as noted above in Section I Domicile. **New Jersey residency for an eligible non-citizen will not begin until the date eligible non-citizenship status is established. Living in New Jersey prior to obtaining eligible non-citizenship status does not count toward the 12 month residency requirement.**

Former F-1 visa holders whose primary activity in New Jersey revolves around their status as full-time students will continue to be assessed non-resident tuition rates.

Please complete all statements on this application. The document check list on the last page must be completed and all of the required documents must be submitted when the application is returned to the Office of the Registrar.

The complete policy governing tuition residency status can be found in the [NJIT Residence Policy](#).

Name _____ Date _____

Student ID _____

Email Address _____

Document Check List

Check off the documents below included with your application. Do not submit this application without the required documents listed below. **Incomplete applications will not be reviewed. Complete applications must be submitted no later than four weeks prior to the end of the semester.**

Required:

_____ 1. NJ. Income Tax return and W-2 Forms. Include parents' return if you are 24 years old or younger.

_____ 2. Federal Income Tax Transcript and W-2 Forms. Include parents' return if you are 24 years old or younger.

_____ 3. Permanent residents must submit a copy of both sides of their green permanent resident visa. *Non-resident rates may be deferred at the discretion of the university until receipt of the Permanent Resident Card (Green Card) Form I-551 provided tax returns, current domicile and family status document the change in residency status.)*

Additional as needed:

_____ 4. Lease and utility bills.

_____ 5. Deed for local residence.

_____ 6. Marriage certificate.

_____ 7. N.J. Driver's License.

_____ 8. Certification of full-time employment.

BASIC IDENTIFICATION DATA

Your name: _____

Social Security Number: _____

Date of Birth _____ Present Age _____

State of Birth _____ Country of Birth _____

Semester for which request is made: _____

Are you a U.S. Citizen:

Yes _____

No _____ Date of Entry _____ Visa Type _____

Present Visa Status _____

If you are not a U.S. citizen are you a Permanent Resident: Yes _____ No _____

Alien Registration Number _____

(Include a copy of both sides of your permanent resident visa and complete the attached Immigration And Naturalization Verification Request. Non-resident rates may be deferred at the discretion of the university until receipt of the Permanent Resident Card (Green Card) Form I-551 provided tax returns, current domicile and family status document the change in residency status.)

Home Address: _____

Length of time at present address _____

Last out-of-state address and date of abandonment:

Reason for abandoning last out-of-state address:

Name of Father: _____

Address: _____

City State: _____

Name of Mother: _____

Address: _____

City State: _____

DATA TO DETERMINE DOMICILE [\(See Residence Policy\)](#)

Students (and parents) seeking New Jersey resident tuition status must furnish the information requested below. Please note that any false statements or withholding of pertinent information will be referred to the Institute Committee on Professional Conduct.

A. If it is claimed that your parent or guardian is a legal resident of New Jersey even though the address you have given is not in New Jersey, please state the basis for this claim.

B. If you claim that you have established a domicile in New Jersey as an independent person (24 years or older), you must give the basis for this claim by means of an explanatory statement under the applicable heading below.

1. I was married on _____ to _____ at _____

_____ and we have

been living at _____

since _____. My spouse was a resident of the state of _____ at the time of marriage.

(Supply a copy of your marriage certificate)

2. I claim to be emancipated by mutual consent of myself and parents. Yes _____ No _____

a. My parents contribute to my support. Yes _____ No _____

b. My parents claim me as a dependent on their tax return. Yes _____ No _____

_____ **(Supply a copy of parent's signed most recent federal tax return.)**

3. I claim to be emancipated by virtue of formal court action.

Court: _____

(Attach copies of supporting documents)

4. I claim to be emancipated by virtue of

_____ death of both parents and no legal guardian;

_____ other causes.

Explain fully below and provide documentation:

C. 1. I claim to have established my domicile at: _____

2. The address which appears on my tax return is: **(Provide copy of signed return)**

D. I own my home in New Jersey at:

_____ **(Provide copy of deed)**

E. I rent my dwelling on a lease _____ (Include copy of current lease and utility bills)

F. I am _____ I am not _____ registered to vote in New Jersey.

G. I have _____ do not have _____ a New Jersey driver's license. **(Provide a copy of your license)**

H. I am _____ am not _____ employed in the state of New Jersey. If employed, by whom?

_____ **(Supply statement of employer)**

I. Other pertinent statements: _____

J. My college expenses and other financial needs are being met by funds derived as follows:

Your Statement: The data given throughout this application are true and complete to the best of my knowledge and belief.

Signature of Student

Date