CLOSING TIME!

HALLS CLOSE FRIDAY 5/14 at 12pm!
CLOSING TIME GRADUATES!

SENIORS PARTICIPATING IN GRADUATION MUST MOVE OUT BY 5/15 at 8pm!
When do I have to move out??

ALL Residents need to check out 24 hours after their last final exam or noon (12pm) on FRIDAY, MAY 14th the latest!

The move out deadline does not apply to:

- Approved summer housing / extension residents
- Residence Life summer employees w/ housing
- Graduating Seniors
SHHHHHHHHHHHHHHHH
24 HOUR QUIET HOURS

begin
TUESDAY, MAY 4TH @ 10:00PM

To ensure that everyone has the ability to study without interruption during the exam period the following 24-hour quiet policy will be in effect until May 14th @ 12:00 pm.

Quiet-hours mean that no noise should be heard outside of your room. Lounges, kitchens and other public spaces in the residence halls are subject to the quiet hours policy.

Sanctions for Violating 24 Hour Quiet Hours
1st offense: Judicial meeting with the Residence Coordinator within 24 hours
2nd offense: Removal from housing for the remainder of the exam period
TUESDAY, MAY 4th @ 10:00PM

To ensure that everyone has the ability to study without interruption during the exam period, the following 24-hour quiet policy will be in effect until May 14th @ 12:00 pm.
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To ensure that everyone has the ability to study without interruption during the exam period the following 24-hour quiet policy will be in effect until May 14th @ 12:00 pm.
EXPRESS CHECKOUT FORMS!

1. Pick up an Express Checkout Form from your hall office (or other designated area communicated by your Coordinator), fill it out completely, and return it to the hall office or other designated area.

2. You are responsible for arranging your own furniture, cleaning your share of the living space and turning in your mailbox key and room key (if applicable).

3. A residence life staff member will check your room after the halls have closed. A final damage assessment will be done at this time.

4. To fully complete your move, officially indicate you moved out through your Self Service Portal and on the day you check out. This will be used as a verification of checkout.

Note: Failure to check out properly will result in a $25 improper room checkout fine; in addition to any other damages found.
WHERE IS THE EXPRESS CHECKOUT DROP OFF?

Note: Failure to check out properly will result in a $25 improper room checkout fine; in addition to any other damages found.
REMEMBER TO CHECK FOR LETTER MAIL & PACKAGES BEFORE YOU LEAVE!

NOTE: DO NOT ORDER AFTER MAY 5TH TO ENSURE ARRIVAL AND BE SURE TO CHANGE YOUR ADDRESS AS WE DO NOT FORWARD MAIL!
GET YOUR ROOM READY!

ENTIRE suites/rooms/apartments must be free of personal belongings and trash. All floor surfaces should be vacuumed, all walls clear of tape, debris, etc. *(This list is not all inclusive)*

ROOM SET-UP
Bedroom furniture must be arranged as shown except for Greek Village. All beds must be de-bunked.
GET YOUR ROOM READY!

ENTIRE suites/rooms/apartments must be free of personal belongings and trash. All floor surfaces should be vacuumed, all walls clear of tape, debris, etc. (This list is not all inclusive)

ROOM SET-UP
Greek Village bedroom furniture must be arranged as shown. All beds must be de-bunked.
DAMAGE BILLING NOTIFICATIONS!


Your living space will be thoroughly inspected after closing. Most charges result from lack of cleaning!
(Hint: Start cleaning your space now; make a cleaning plan with roommates / suitemates!)

- A dirty room charge cost will range between $50-$150 per room.
- Exact costs will be depend on the amount of cleaning needed!
- Garbage in your space will equal $10.00 per bag.
- Garbage left in the hallway will equal $10.00 per bag.
- Improper checkout will result in a $25.00 charge.
- Not returning your key is $50.00 per room key and $15 per mailbox key.
- Broken or damaged items will be billed for repairs or replacement accordingly.

THIS BRIEF LIST IS A GUIDELINE AND IS NOT INCLUSIVE OF ALL BILLING COSTS.
Charges will be added to your NJIT student account for billing using the following formula:

Total of the non-identifiable vandalism
(e.g. broken water fountain, elevators, lounges/lobby items, graffiti or bulletin boards)

+ Bedroom cleaning / repair costs
  (split between roommate)

+ Suite common areas cleaning / repair costs
  (split between suitemates)

= The total you will be charged

MAKE SURE YOU COMPLETE YOU ROOM INVENTORY REPORT FORMS VIA THE HOUSING DIRECTOR SO YOU DO NOT GET CHARGED FOR SOMETHING YOU DIDN'T DO!
IMPORTANT DATES

Last Day of Spring 2021 Meal Plan
Thursday, May 13th

Summer 2021 Residence Hall Check-In
Check-in for Session I: Sunday, May 23rd @ 12 - 4pm
Check-in for Session II: Monday, July 05th @ 12 - 4pm

Summer School
Session I: May 24 - June 28
Session II: July 06 - August 09

Fall 2021 - Spring 2022
Please check www/njit.edu/reslife for Fall 2021 opening dates